



CYNTHIA A. HARDING, M.P.H.
Interim Director

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November 10, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION THE USE OF DELEGATED AUTHORITY TO ACCEPT STANDARD AGREEMENT AMENDMENT NUMBER 11-10878 A01 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR THE IMMUNIZATION PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on August 14, 2012, to accept amendments that are consistent with the requirements of the California Department of Public Health's (CDPH) Standard Agreement (SA) that allow for the redirection of funds and/or provide an increase or decrease in funding up to 25 percent above or below each term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDPH Standard Agreement Amendment Number 11-10878 A01, approved by CDPH on June 2, 2014 which: 1) reflects a decrease of \$163,859 in the Calendar Year (CY) 2013 award as a result of a federal sequester cut, reducing the total four-year award from \$21,847,924 to \$21,684,065; and 2) approves the redirection of CY 2013 funds from personnel and employee benefits to operating expenses and travel, to maximize the use of funds available from salary savings. These funds support comprehensive immunization services through prevention, surveillance, and outbreak control to reduce or eliminate illness and death due to vaccine-preventable diseases.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:er
#03129

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors